

At a meeting of the Town Council holden in and for the Town of Gloucester on October 19, 2017:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Edward C. Burlingame, Vice-President; Walter M. O. Steere, III; William E. Reichert and Patricia Henry.

Also present: Jean Fecteau, Town Clerk; Timothy Kane, Town Solicitor; Susan Harris, Deputy Town Clerk; Joseph DelPrete, Chief of Police; Gary Treml, Director of Public Works; Ken Johnson, Building/Zoning Official; Karen Scott, Town Planner; Lori DeSantis, Tax Assessor; Gerald Mosca, EMA Director; Robert Shields, Recreation Director; and Melissa Bouvier, Senior Center Director.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - For Agenda Items

None.

V. Consent Items - Discussion and/or action

A. Approval of Town Council meeting minutes of October 5, 2017

B. Tax Assessor's Additions & Abatements - September 2017

C. Finance Director's Report -September 2017

MOTION was made by Councilor Reichert to APPROVE the Town Council meeting minutes of October 5, 2017; to APPROVE the September ADDITIONS to the 2017 Tax Roll in the amount of \$6,268.85; the 2016 Tax Roll in the amount of \$1,483.95; the 2015 Tax Roll in the amount of \$1,462.13; and the ABATEMENTS to the 2017 Tax Roll in the amount of \$298,813.93 (which includes Motor Vehicle phase out abatements); seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

VI. Unfinished Business

A. Boards & Commissions

1. Appointments

a. Conservation Commission

One Alternate term to expire 2/2018

Councilor G. Steere stated that the Chair does not have a recommendation at this time.

MOTION was made by Councilor W. Steere to TABLE the appointment to the Conservation Commission for one Alternate term; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry

NAYS-0  
MOTION PASSED

B. Litter Concerns from Sand Dam Association - Discussion and/or action

Councilor Henry explained that there is concern about the amount of litter on our roads and questioned if Council should pass an Ordinance and impose fines for littering. Councilor Henry stated that she has spoken to Chief DelPrete who feels that in a community like ours where there is no Municipal Court, it is difficult to enforce Ordinances that have fines. Councilor Henry stated that she has had discussions with Judy Colaluca and Eric Lariviere (of the Sand Dam Association) regarding ways to approach this problem.

Councilor Henry proposed the following:

1. At budget time we could allocate funds for a permanent sign that could go in front of the Transfer Station asking residents to be sure that their trash is secured and/or covered when transporting to the Transfer Station.
2. Contact DOT and ask for a few more of the signs that they have put up on the main roads that say "Ride the Wave, Please Do Not Litter".
3. To have the Sand Dam Association head up a grassroots organization and have two (2) major cleanups per year, which would be advertised for people to come out and help. Councilor Henry stated that the schools could be involved and Mike Ahnrud of the Conservation Commission has stated that they would like to be a part of the cleanup. Councilor Henry stated that she will contact Myles Beltram to see if we could get the Boy Scouts involved.

Eric Lariviere, of Capron Way & representative of the Sand Dam Association, stated that anything we do will be beneficial to make our Town a little cleaner. E. Lariviere stated that the Association is having a cleanup on November 4<sup>th</sup> and in the past they have filled up two (2) dump trucks with trash from around the lake. E. Lariviere noted that not all of the trash is from the Transfer Station as people throw trash and bottles in the lake. E. Lariviere stated when the water goes down it is an opportune time to do a cleanup. E. Lariviere offered to help in any way concerning a Town-wide cleanup. E. Lariviere thanked Chief DelPrete, Gary Treml, Public Works Director and Councilor Henry for their help.

Councilor W. Steere stated that these concepts are all good, but asked how they would be implemented. Councilor Burlingame suggested that Councilor Henry put together a specific plan to bring forward to the Council.

Councilor G. Steere asked Councilor Henry if she is looking to have a Town-sponsored cleanup day. Councilor Henry replied that we have a grassroots organization that would run the cleanup, but maybe the Town could help support it with advertising in the Bargain Buyer and on our website.

Councilor Henry stated that, at budget time, she would like to see a permanent sign at the Transfer Station to remind people when they drive in to please keep their loads covered or secured. Councilor Henry stated that she is not going to say "mandate" or ticket people for not complying, just the word "please".

There was Council consensus to have this as an agenda item at the next Town Council meeting.

Councilor Burlingame stated that if the sign would not cost a lot of money, we could do it now instead of waiting until Budget time. There was a consensus that G. Trembl will go ahead and put up signage as discussed. Tim Kane, Town Solicitor, suggested putting something on the Town's website regarding the November 4<sup>th</sup> cleanup.

VII. New Business-

- A. Bid Extensions - Discussion and/or action
  - 1. IFB 2016-05 Full Depth Pavement Reclamation
  - 2. IFB 2010-08 Chip Sealing
  - 3. IFB 2017-01 Road Sand

Councilor G. Steere read the following request from Public Works:

October 10, 2017

To: Honorable Town Council

From: Gary Trembl  
Public Works Director

Re: Bid Extensions

Bid extensions were requested from the vendors on the following bids:

IFB 2016-05 Full Depth Pavement Reclamation

IFB 2010-08 Chip Sealing

IFB 2017-01 Road Sand

All vendors have agreed to extend the bids at original pricing and conditions. (See attached bid extension agreements).

I am requesting that these bid extension be approved.

Thank you

Gary Trembl

(end of memo, attachments on file)

MOTION was made by Councilor Reichert to GRANT the following bid extensions:

IFB # 2016-05 Full Depth Pavement Reclamation for the bid price of \$1.43 per sq. yd. & \$ .85 per sq. yd. for calcium until November 1, 2018;

IFB #2010-08 Single Chip Seal for the price of more than 2000 sq. yds. at a price of \$1.61 per sq. yd. delivered until October 15, 2018;

IFB #2017-01 Road Sand for the bid price of \$13.95 per ton delivered or \$10.25 per ton picked up until December 31, 2018;

seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry

NAYS-0

MOTION PASSED

- B. Senior Center Software & System
  - 1. Authorization for Signature of Council President:  
Purchase and License Terms between Town of Gloucester &  
Xavus Solutions LLC - Discussion and/or action

Councilor G. Steere stated that the Senior Center Director has been working with the Town Clerk and Matt Floor to review different systems that could be utilized at the Senior Center to automate processes and track important information for reporting daily use of the center. Councilor G. Steere stated that a cost comparison of three different vendors was given to the Finance Director with a request to go forward.

Councilor G. Steere read the following request from the Finance Director:

To: Honorable Town Council  
From: Diane L. Brennan, Finance/HR Director  
Date: October 18, 2017  
Subj: Senior Center Software

The senior center is looking to purchase software to enhance their operations. The Director of the Senior Center, the local IT person, the Town Clerk, and myself were involved to some degree with the search for a product to meet the needs of the senior center. The most widely used and the software that best meets the needs of the department is titled MySeniorCenter. The cost of the software is \$7,795 for the initial purchase. There will be an annual maintenance support for the system estimated to be \$1,800 after the initial purchase. The system will track the membership, allowing for sign ins and provide seniors with the ability to indicate their attendance at specific programs or meals. There is a requirement from the state to provide such information regarding the number of individuals using our facility. Additionally, the tracking of individuals may be a safety feature on the whereabouts of seniors in the building. The funds for the software are to come from a Rhode Island Designated grant for Community Service for the Senior Center. A portion of the grant \$5,492, has been designated for the purchase and implementation of an automated membership system. The balance, \$2,303, is to come from the Information technology software account in the current year. I would recommend the purchase of the software to enhance the operations and provide statistical information on members, programs, meals, and senior activities at any given time (End of memo)

Discussion: None.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Council President to sign the agreement entitled "Purchase and License Terms between Town of Gloucester & Xavus Solutions LLC" for the MySeniorCenter software system, as quoted, to be utilized at the Gloucester Senior Center; seconded by Councilor Reichert.

Discussion: Councilor W. Steere asked Melissa Bouvier, Senior Center Director, if she has seen this program in action at other senior centers. M. Bouvier replied that she has seen a demo and noted that 14 other senior centers in Rhode Island use the system. Councilor W. Steere asked if seniors can only access the system at the site, or can they sign up for programs from their home. M. Bouvier replied that the system would only be used at the Senior Center. Councilor W. Steere asked if the seniors would receive a card to scan in. M. Bouvier replied in the affirmative and stated that 1500 cards are included in the cost. M. Bouvier commented that the program is very user-friendly.

Councilor W. Steere agreed, stating that he looked at the demo online.

Councilor G. Steere stated that with the other companies, the initial price appear to be lower, but when all the costs were included the price was higher. Councilor G. Steere noted that, because this company has so many other systems in Rhode Island, the company came back with a discounted price. Councilor W. Steere noted that this software is widely recommended.

Councilor G. Steere asked if the grant is the one that Burrillville received and signed over to the Senior Center. M. Bouvier replied in the affirmative.

Councilor Burlingame pointed out that Matt Floor got involved to make sure we are protected in the event of a data breach, in which case the software company would be responsible for notification. Councilor Burlingame stated that M. Floor will purchase a second computer to have as a backup if the first one crashes. Councilor Burlingame explained that the reason we did not go with the sponsor-based program is because we have not authorized advertisements at the Senior Center and we would not have control over what is on the site for our seniors.

Councilor W. Steere stated that this system can track which programs are being used and which ones are not, then we can determine if we want to keep them or try something else. Councilor Burlingame agreed, stating that it addresses the specific activities that would be difficult for the Director to manually gather the information on. Councilor Burlingame noted that the State has asked for a lot of information and this system provides it.

Jean Fecteau, Town Clerk, stated that there is a feature that will allow us to call the seniors in the database with a message from the Director, similar to our Code Red. J. Fecteau further stated that this system comes complete with a camera so the Director can personalize the tags. J. Fecteau also stated that the price includes importing all of the existing data.

Councilor Henry asked if the Solicitor is okay with this contract. T. Kane replied that he is comfortable with it from a legal perspective and further stated that M. Floor, IT, was involved in creating the supplemental agreement.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

2. Authorization for Signature of Council President:  
Service Level Agreement between Town of Glocester, Senior Center &  
Xavus Solutions LLC - Discussion and/or action

Councilor G. Steere stated that our IT department prepared a Service Level Agreement which outlines down time of software and security. Councilor G. Steere stated that this agreement includes terms in addition to the Purchase & License Terms.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Council President to sign the Service Level Agreement between the Town of Glocester, Senior Center & Xavus Solutions LLC; said agreement applies to the use of MySeniorCenter software; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

C. Boards & Commissions - Discussion and/or action

1. Inactive Boards & Commissions -(Personnel Board; Affordable Housing Board; Community Resource Commission) - Status & Action

Councilor G. Steere stated that the Clerk has asked Council for direction on the status of three inactive boards.

Councilor Henry stated that she requested this item on the agenda because the Clerk has sent out two (2) reminders that these boards have not been active and she feels the Council should discuss what action needs to be taken.

Discussion: Councilor Burlingame stated that at the last meeting, the Council endorsed a procedure for interviewing candidates for jobs and he does not see where the Personnel Board would fit into that. Based upon that, Councilor Burlingame stated that the Council may want to consider discontinuing the Personnel Board.

Councilor W. Steere expressed his opinion that the Affordable Housing Board should remain, in light of recent developments. The other members agreed. Councilor W. Steere stated that the Economic Development Commission was not mentioned, but has been sitting dormant for a long time.

Tim Kane, Town Solicitor, stated that before doing anything with the Personnel Board, the Council should check the handbook to make sure there is no appeal on disciplinary matters.

Councilor G. Steere stated that he agrees with Councilor W. Steere with regard to the Affordable Housing Board and we should try to get them to have a meeting. J. Fecteau stated that there are four (4) active members currently. Councilor G. Steere noted that this would constitute a quorum. Councilor Henry stated that Councilor W. Steere is the liaison to the Affordable Housing Board. J. Fecteau stated that three (3) of the current members call her frequently to ask when their next meeting is. There was Council consensus to work towards getting the Board to meet.

There was Council discussion regarding the Community Resource Commission. Councilor W. Steere stated that they can be useful if they focus on what their charge should be. Councilor W. Steere stated that the previous board members were enthusiastic but were going outside their scope. J. Fecteau stated that there are four (4) members currently on the Commission, which consists of seven (7) members and two (2) alternates. There was Council consensus to contact the members to determine if they are still interested in serving.

MOTION was made by Councilor Burlingame to TABLE Boards & Commissions - Discussion and/or action until the next Town Council meeting; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

2. Amendment to Charge adopted for Senior Center Board of Directors  
Councilor G. Steere explained that this item is necessary due to the changes in the job description of the Senior Center Director. Councilor G. Steere stated that the Council has changed the level of authority and responsibilities, therefore, the charge of the Board of Directors needs to be amended accordingly.

Discussion: Councilor Burlingame stated that the Council has made the position of Senior Center Director a department head position that has full responsibility for the financial operation of the Senior Center, as well as the supervision. Councilor Burlingame stated that under the old charge, the Senior Center Board was approving all of the expenses and was responsible for the management of the Center.

Councilor Burlingame read the following proposed amendment (new text in italic):

Senior Center Board of Directors

Charge: A five (5) member Board, appointed by the Town Council, whose mission is “serving all seniors”. This Board will work to enhance the quality of life for senior citizens *by providing assistance to the Senior Center Director through recommendations; to include suggestions on various activities and services available to our seniors and facility improvements which will further the enjoyment of our senior citizens who utilize the Senior Center.* (Additional charge language to be deleted)

Discussion: Councilor Henry recommended that the charge state that the Senior Center Director reports to the Town Council. Councilor Burlingame stated that this has been defined already and noted that as part of this revision, there will be a reason stated for the amended charge which is because the position of Senior Center Director has been redefined.

MOTION was made by Councilor Burlingame to ADOPT the amendment, as above, to the Senior Center Board of Directors’ Charge: Said Charge Adopted by the Town Council 1/18/07; Amended 11/20/08; & Amended 10/19/2017 to reflect the enhanced management role of the Senior Center Director position; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

Councilor Burlingame stated that he will meet with the Board’s chair regarding the implications of this amendment, such as they no longer have to worry about things such as: resignations of members and budget matters.

D. R.I.D.O.T. - TIP Road Work Schedule, Route 94 - Discussion and/or action

Authorization of Correspondence to the Transportation Advisory Committee  
Councilor G. Steere stated that the Council has received a request from Karen Scott, Town Planner, to authorize another letter regarding the TIP Road Work Schedule for Route 94. Councilor G. Steere stated that Karen informed the Council that the state published the revised draft TIP and the Route 94 project hasn't been moved back to 2019; it is still scheduled for 2022. Councilor G. Steere stated that there is a public hearing on November 2<sup>nd</sup>, which Karen will attend and give testimony. Councilor G. Steere stated that Karen is requesting Council sign the supplemental letter she has prepared, so that she can leave the letter from the Council with Statewide Planning and the Transportation Advisory Committee for their consideration.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Council President to sign correspondence to the State Planning Council/Transportation Advisory Council regarding the current TIP schedule to repair Route 94; Said correspondence to compel consideration of an earlier date for the completion of road repairs to Route 94; seconded by Councilor Henry.

Discussion: Councilor Reichert commented that we might want to add that FM Global is planning an expansion. Councilor Reichert further stated that DOT is doing roads over in South County that don't need to be done. Councilor W. Steere stated that the Governor is so intent on being a pro-business State, but we have a world-class facility in FM Global that is on a road that is worse than a dirt road. There was Council consensus to add to the correspondence the current expansion being proposed for Factory Mutual.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED

Councilor G. Steere thanked Karen Scott for writing the letter.

VIII. Town Council Correspondence /Discussion

A. Councilor G. Steere stated that a letter was received from the ACLU stating that our marijuana ordinance should be changed. Councilor G. Steere stated that this will be referred to the Town Solicitor. Discussion followed on what Gloucester and neighboring communities approved in their ordinances. Chief DelPrete stated the strength of the ACLU's case is on the medical aspect of legalization and Gloucester's focus is on the commercialization and cultivation. Councilor W. Steere asked if the Attorney General has weighed in on the ACLU's strong-arm tactics. Tim Kane, Town Solicitor, replied that he has not heard anything from the Attorney General. Councilor W. Steere asked if the Council can request an opinion from the Attorney General. Joseph DelPrete, Chief of Police, inaudible.

B. Councilor G. Steere stated that a letter was received from the State Division of Municipal Finance stating that the Gloucester Motor Vehicle data is in conformance and Gloucester will be receiving its vehicle and trailer phase-out reimbursement.



- C. Councilor G. Steere stated that a letter was received from Ponaganset High School stating that they will be recognized for being a Unified Champion school, and there will be an assembly on November 22<sup>nd</sup> where a banner will be presented by the Chairman of the Board of Special Olympics International. Jean Fecteau, Town Clerk, asked to put this on the agenda for a Resolution, stating that this is a pretty important event with national recognition.
- D. Councilor G. Steere stated that a letter was received from Statewide Planning stating that the 2037 Interim Long Range Transportation Plan Draft is available for review.
- E. Councilor G. Steere stated that correspondence was received from the State Planning Council regarding a Public Hearing on November 2<sup>nd</sup> on the above-mentioned Long Range Transportation Plan. Councilor G. Steere commented that the Town Planner will be in attendance.
- F. Councilor G. Steere stated that a letter was received from the West Gloucester Fire Department expressing their opposition to an application from a propane company that was considering coming into Town. Councilor G. Steere stated that the application has since been withdrawn.
- G. Councilor W. Steere spoke regarding the Scarecrow Festival, stating that it was a big success; however, he suggested that next year, the organizers be cautious of political scarecrows, especially on Town property. Councilor W. Steere gave the example of one at the Town's parking area, which included a "No Power Plant" sign. Other than that, Councilor W. Steere stated that it was a fantastic event.

IX. Department Head Reports/Discussion

- A. Karen Scott, Town Planner, reported that the Planning Board has voted to recommend changes to the section of the Zoning Ordinance which deals with Comprehensive Permits. K. Scott stated that there was an application, which was withdrawn, that shed light on some deficiencies in our Ordinance. K. Scott stated that it is important to fix this in case another application is filed. K. Scott stated that the Ordinance has been streamlined to mirror State Law; to spell out what incentives we would offer for affordable housing on a sliding scale; to require a 99 year deed restriction as opposed to 30 years; and to clarify criteria for approvals and denials.

K. Scott asked the Town Council to put this on the next agenda for a First Reading. Councilor G. Steere stated that it is important to get this in place.

- B. Councilor W. Steere asked Gary Trembl, Director of Public Works, how many incidents we have had at the Pavilion where his department has had to clean up the facility. G. Trembl replied that there have been 2 or 3 and the Chief has made arrests in all of them. G. Trembl continued to speak, inaudible. Councilor W. Steere stated that if this continues, we might have to start thinking of keeping the bathroom open only during events.

Councilor Reichert suggested putting up signs stating that cameras are in use.

G. Treml stated we can't put signs up every time there is an issue.

Councilor Burlingame stated that the cameras are effective and noted that we are 100% in apprehending the people responsible. Councilor G. Steere asked if their parents paid for any of the damage or clean-up. G. Treml replied in the affirmative. Chief DelPrete stated they have the area well covered. G. Treml spoke repeatedly from his seat, not audible.

Councilor Henry stated that she had asked for the bathrooms to be open during the summer, but now that it is fall, maybe they should be closed. Councilor G. Steere stated that people go to the Pavilion during the day and use the bathrooms. Councilor G. Steere expressed hope that as word gets out that we have caught the kids and made them pay restitution, maybe the situation will go away.

Councilor Henry asked if everything was all cleaned up after the Scarecrow Festival. G. Treml replied in the affirmative and stated that there were no problems associated with the event.

- C. Councilor Burlingame stated that Diane Brennan, Finance Director, is not present tonight, but she wanted to report that she is having someone come in to re-evaluate our financial reporting systems. Councilor Burlingame stated that the systems we have now are not very user-friendly and a tremendous amount of labor must be done to gather information. Councilor Burlingame stated that a company named Blue Moon will come in to review and there is money in the IT account to cover this, therefore Council approval is not needed.

Councilor W. Steere asked if this breaks the threshold regarding the bid process. Councilor Burlingame replied that he does not think so.

Councilor Burlingame stated D. Brennan will come back to Council with a recommendation.

- D. Councilor W. Steere asked Ken Johnson, Building/Zoning Official, for an update on the lights at the high school. K. Johnson stated that the Superintendent finally called his office Friday afternoon and he feels that they have reached an agreement regarding the errors that were made. K. Johnson stated that the Superintendent gave some reasoning why it happened, some of which was understandable. K. Johnson stated that there is one (1) contractor left who has not filed his permit fees, plans and specs, and he is not sure how he will proceed. K. Johnson stated that he would need the engineers and architects to sign off on the footings, lighting, poles, stanchions and wiring. K. Johnson stated that he will keep the Council updated.

Councilor W. Steere asked if the Superintendent indicated a timetable for this. K. Johnson replied that he advised the Superintendent that it had to be done immediately.

Councilor W. Steere stated that since the Building Office was unable to inspect the work, we want to make sure the School Department signs off so we are not liable. K. Johnson stated that once the Superintendent gathers the information, the Town Solicitor will look it over. K. Johnson stated that he will walk the ballfields with the Superintendent to show him what his concerns are. Councilor W. Steere questioned why they were pumping water out of one of the light bases. K. Johnson replied that the contractor had come in but had no plans required for a permit, so when the contractor comes back into the office Ken will ask about the water.

- E. Councilor W. Steere asked Joseph DelPrete, Chief of Police, how many arrests have been made concerning incidents at the Pavilion. Chief DelPrete replied six (6) or seven (7).

Regarding events that take place at the high school at night, Councilor W. Steere asked Chief DelPrete if the school has contacted him or the Safety Commission. Chief DelPrete stated that there was a Police detail at the grand opening, paid for by the School Department. Councilor W. Steere stated that it might behoove us to have the Safety Commission involved due to the lighting issues. Councilor W. Steere stated people are parking in areas where the lighting is poor. Chief DelPrete stated that he can recommend that they have a Police detail at all night events.

- F. Gerald Mosca, EMA Director, reported that six (6) more homeland security/Emergency Management grants have been approved for a total of \$51,600. The Council members commended G. Mosca for his efforts.

X. Bds. and Commissions Reports/ Discussion

- A. Councilor W. Steere thanked Charlie Wilson, HDC chair, for last night's meeting. Councilor W. Steere stated that the meeting with the Historic District Commission was very productive.

- B. Walter Steere, Jr., School Committee member, stated that he asked the Superintendent about the permitting for the work at the schools. W. Steere, Jr. stated that Dr. Barnes told him that one of the contractors called the Building Official's office and the secretary said that the work they were planning to do did not require a permit.

Ken Johnson, Building Official, explained that when Narragansett Improvements called his office, they asked if a permit was needed to resurface the tennis court. K. Johnson advised the contractor that no permit was necessary from the Town for resurfacing tennis courts, but he should check with DEM to see if the State requires anything. K. Johnson stated that the contractor failed to mention that he was digging 3,000 feet of trench and laying electrical conduit in the ground. Councilor W. Steere stated they did not resurface, they put a whole new surface down.

W. Steere, Jr. stated that the School Department is asking for a favor from the

Building Official with regard to the Unified Champion event that was mentioned earlier. W. Steere, Jr. stated that the School Committee approved new soundproofing and other things for the gym and asked that the Building Official get the plans out as soon as possible so the work can get done in a timely manner. Councilor G. Steere commented that the Building Official does his best for everybody.

XI. Open Forum

- A. Tom Sanzi stated that the Gloucester Light Infantry won the annual State Musket and Rifle Competition again this year. T. Sanzi commented that this is a great honor for the members. T. Sanzi also stated that they have been working on the building and will keep that up. Councilor G. Steere commented that the building is looking good and congratulated the group on their award.
  
- B. Donald Simpson, of 150 Lake View Drive, asked if there is any kind of safety course for the students at the schools regarding walking on narrow roads when they take the late bus home from school. D. Simpson stated that it is dangerous in the afternoon when the sun is setting.

XII. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 8:46 p.m.; seconded by Councilor Reichert.

VOTE: AYES- G. Steere, Burlingame, W. Steere, Reichert and Henry  
NAYS-0

MOTION PASSED