

At a meeting of the Town Council holden in and for the Town of Gloucester on September 21, 2023

I. Call to Order

The meeting was Called to Order at 6:30 P.M. by Councilor W. Worthy , Town Council President.

II. Roll Call

Members present: Cheryl A. Greathouse; Jonathan E. Burlingame (arrived at 6:40 pm) Walter M. O. Steere, III; Stephen W. Arnold, Vice President; William A. Worthy, Jr., President

Also Present: Jean Fecteau, Town Clerk; David Iglizzi, Town Solicitor; Christine Mathieu, Deputy Town Clerk; Mark Capuano, Finance Director; Jane Steere ; Tax Collector; Gerry Mosca, EMA Director; Joseph Delprete, Police Chief ; Gary Treml, Director Public Works; Karen Scott, Town Planner; John Luszc, Director Human Services; Melissa Bouvier, Director Senior Center

Councilor W. Worthy stated that the first order of business is an Executive Session, and asked for a motion.

III. Seek to Convene to Closed Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5(a)(2) Any discussions , considerations, vote or other actions by Town Council related to Sessions pertaining to potential litigation or work sessions pertaining to litigation - Discussion and/or Action

MOTION was made by Councilor S. Arnold to Convene to Closed Executive Session Pursuant to: R.I.G.L. 42-46-5(a)(2) Any discussions , considerations, vote or other actions by Town Council related to Sessions pertaining to potential litigation or work sessions pertaining to litigation - Discussion and/or Action ; seconded by Councilor W. Steere

Discussion: None

VOTE: Councilor Worthy asked the Clerk to Poll the Council

Councilor C. Greathouse- Aye
Councilor W. Steere- Aye
Councilor S. Arnold - Aye
Councilor W . Worthy-Aye

MOTION PASSED

AFTER EXECUTIVE SESSION:

The Clerk invited all waiting back into the meeting.

IV. Reconvene Open Session - Disclosure of votes taken in Executive Session & Consideration of the Sealing of Minutes - Discussion and/or Action

MOTION was made by Councilor W. Steere to Reconvene Open Session, Disclose zero (0) votes were taken in Executive Session & to Seal the Minutes of Closed Session; seconded by Councilor J. Burlingame

Discussion: None

VOTE: Councilor Worthy asked the Clerk to Poll the Council

Councilor C. Greathouse- Aye
Councilor J. Burlingame- Aye
Councilor W. Steere- Aye
Councilor S. Arnold - Aye
Councilor W . Worthy-Aye

MOTION PASSED

OPEN SESSION AT 7:30 P.M.

V. Pledge of Allegiance

Councilor W. Worthy asked all to please rise to join us in the Pledge.

VI. Open Forum - For Agenda Items

Councilor W. Worthy asked if anyone wished to speak on an agenda item to please step to the microphone and state your name for the record.

None

VII. Consent Items - Discussion and/or Action

- A. Approval of Town Council Minutes: Regular meeting of September 7, 2023
- B. Finance Director's report- August 2023
- C. Tax Assessor's Additions and Abatements - August 2023

MOTION was made by Councilor S. Arnold to APPROVE the Town Council minutes of September 7, 2023; to ACCEPT the Finance Director's report of August 2023; to APPROVE the Tax Assessor's ADDITIONS to the 2023 Tax Roll in the amount of \$1,726.16; and the ABATEMENTS to the 2023 Tax Roll in the amount of \$18,496.71, the 2016 Tax Roll in the amount of \$511.48, and the 2015 Tax Roll in the amount of \$479.93; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

VIII. Unfinished Business

A. Boards and Commissions

1. Appointments - Discussion and /or Action

a. EDC- Position # 2- two year term to expire 12/2024

Councilor W. Worthy stated that Council does not have a recommendation at this time.

MOTION was made by Councilor C. Greathouse to TABLE the appointment to the EDC, Position #2; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy

NAYS-0

MOTION PASSED

2. Appointments- Term Ongoing- Discussion and/or Action

a. Parade Committee- Alternates # 2 & 3

Councilor W. Worthy stated that the Parade Committee is not scheduled to meet for a while. Councilor W. Worthy stated that Council could consider either appointing from the Talent Bank listing or removing this item from the Table until the Board sends a recommendation.

MOTION was made by Councilor J. Burlingame to REMOVE the Appointment from the Parade Committee, Alternates #2 & #3, from the TABLE; seconded by Councilor C. Greathouse

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy

NAYS-0

MOTION PASSED

IX. New Business

A. Authorization for signature

1. RI Energy Retrofit Application - Electrical energy saving lighting improvements proposal for Gloucester Town Hall - Discussion and/or Action

Discussion: G. Trembl, Director Department of Public Works, stated that this is a program initiated by RI Energy that is free to the town. G. Trembl stated that the estimate is for about \$80,000 in terms of labor and lights that may produce an estimated \$8,000 in savings . Councilor W. Steere asked if this was similar to a program done about 10 years ago. G. Trembl stated that it was and is an upgrade from that program.

MOTION was made by Councilor S. Arnold to AUTHORIZE the Town Council President to sign the proposal between Energy Conservation Inc. and the Town of Gloucester for electrical energy saving improvements at Gloucester Town Hall; said improvements are at no cost to the Town of Gloucester; seconded by Councilor W. Steere

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

2. Designation of Grant Administrator for the “Municipal Community Learning Centers” grant program - Discussion and/or Action

Councilor W. Worthy stated that Council has received a memo from the Town Planner which he read as follows:

To: Town Council Members
From: Karen Scott, Town Planner
Date: September 18, 2023
Re: Municipal Community Learning Centers Grant Funds

Through the Pandemic Recovery Office, the State has made federal funds available through the Municipal Community Learning Center Program. This program authorizes recipients to use funds for critical capital projects that directly enable work, education, and health monitoring in response to the COVID-19 public health emergency.

For a capital project to be an eligible use of grant funds, it must meet all of the following criteria:

1. The Capital Project invests in capital assets designed to directly enable work, education, and health monitoring.
2. The Capital Project is designed to address a critical need that resulted from or was made apparent or exacerbated by the COVID-19 public health emergency.
3. The Capital Project is designed to address a critical need of the community to be served by it.

General construction and improvements to traditional schools and hospitals are not eligible. After a thorough review of the grant funding parameters, it was determined that the only eligible recipients for these capital funds in Glocester are the libraries. After meeting with program staff in the RI Pandemic Recovery Office, it was determined that the most efficient and effective way to administer these funds would be for the Town to act as the grant recipient and pass those grant funds through to the Glocester Manton and Harmony Libraries for capital improvements to their buildings. There will be approximately \$800,000 in capital funds available for investment in the libraries.

In line with the advice from the Pandemic Recovery Office, I am requesting authorization for the Town Council President to sign the attached letter naming Gayle Wolstenholme, Director of the Glocester Manton and Harmony Libraries as the Grant Administrator, allowing her to complete the application process and submit all future required reporting. I anticipate that a more formal Memorandum of Understanding will be required should Gayle submit a successful application to secure the funding.

Thank you.

(End of memo)

MOTION was made by Councilor C. Greathouse to AUTHORIZE the Town Council President to sign correspondence directed to the Capital Projects Fund Administrator, Pandemic Recovery Office,

at the Department of Administration naming Gayle Wolstenholme, Director of the Gloucester Manton and Harmony Libraries as the Grant Administrator for the Municipal Community Learning Centers Grant Funds, said grant funds to be designated for Capital Projects; seconded by Councilor J. Burlingame

Discussion: Councilor W. Worthy stated that this is a great program.

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

B. Boards and Commissions

1. Appointments

a. Foster/Glocester Juvenile Hearing Board - Discussion and/or Action

1. Position # 3- 3 year term to expire 9/30/2026

Councilor W. Worthy stated that this position is currently held by Richard Travers. Councilor W. Worthy stated that the Chair has indicated that Mr. Travers would like to be reappointed and that is his recommendation.

MOTION was made by Councilor C. Greathouse to REAPPOINT Richard Travers to the Foster/Glocester Juvenile Hearing Board for a 3-year term to expire 9/30/2026; seconded by Councilor W. Steere

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

2. Position # 4- 3 year term to expire 9/30/2026

Councilor W. Worthy stated that this position is currently held by John Pitocco. Councilor W. Worthy stated that Mr. Pitocco does not wish to be reappointed. Councilor W. Worthy stated that the Chair is recommending the alternate, Elizabeth Kowal, be moved up to Position #4.

MOTION was made by Councilor C. Greathouse to MOVE current Alternate Elizabeth Kowal to regular position #4 for a three year term to expire 9/30/2026; seconded by Councilor W. Steere

Discussion: Councilor W. Steere thanked J. Pitocco for his service.

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

3. Alternate - 1 year term to expire 9/30/2024

Councilor W. Worthy stated that the Chair is recommending, from the Talent Bank, that Stephanie Salisbury, be appointed to the Alternate position.

MOTION was made by Councilor J. Burlingame to APPOINT Stephanie Salisbury to the position

of Alternate on the Juvenile Hearing Board for a 1 year term to expire 9/30/2024; seconded by Councilor W. Steere

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

C. Police Department re: Consideration of options for potential police station renovations/addition/or new construction - Discussion and/ or Action

Councilor W. Worthy stated that Council has received a Police Department needs assessment, and cost estimates for proposed addition/renovations at the existing police station site as well as cost estimates for a new station on a new site for Council's consideration.

Discussion: Chief Delprete stated that he sent the Council a needs assessment, a diagram of the expansion at the current site. Chief Delprete stated that soil tests have been done a few months ago and everything looks pretty good but that for any expansion there would be a lot of material that would have to be removed. Chief Delprete stated that water tests were also done and they look good. Chief Delprete stated that one of the important pieces of the expansion is the building of the emergency operation center. Chief Delprete stated that the one million dollar federal grant is for the emergency operations center and that the Cops grant of \$490,000 would be used for the expansion of the current building.

Chief Delprete described the expansion as including new rooms for records, evidence and training, as well as the construction of a 3-4 bay garage for emergency management vehicles. Chief Delprete stated that the total expansion would be 8,000 square feet. Chief Delprete stated that M. Saccoccio and Associates has done a great job at the plans and all the re-configurations at the current location which includes the purchasing of the adjacent land from the trailer park. Chief Delprete stated that a decision needs to be made as to the purchase and sales agreement entered into regarding the adjacent land at the trailer park.

Chief Delprete stated that there are two options being presented. Chief Delprete stated the expansion of the current building with the new emergency operations center and garage would cost by estimation about \$7,669,000.

Chief Delprete stated that the second option would be to build a new facility meeting all the same needs which would be about 13,000 square feet at an estimated cost of \$ 8,874,000. Chief Delprete asked for the next steps.

Councilor W. Steere asked if the estimates included the \$1.5 million grant that is earmarked from the government. Chief Delprete stated that the estimates did not contain those amounts. Councilor W. Steere stated that those amounts could be subtracted from the cost. G. Mosca, EMA Director, stated that if the second option is chosen then the current building could be sold and the proceeds applied to the new building. Councilor J. Burlingame asked the approximate value of the current police building. G. Mosca stated that he asked several real estate companies who do commercial work to give him an unofficial value of the current police station. G. Mosca stated he does not have that number to date.

Chief Delprete stated that if the expansion to the current building is chosen then an additional significant cost would be the renting of trailers for about a year to house the police department.

Councilor C. Greathouse asked the difference between the two options. Chief Delprete stated that it is about 1.1 million dollars and it is called the delta.

Chief Delprete stated that ARPA money has been designated for the purchase of the adjacent land at the trailer park .

Chief Delprete described some of the issues with the current building and stated that there are no separate bathrooms or locker rooms for women; the current locker room is too small ; and that any new facility needs to be ADA compliant and the department has simply outgrown the current facility. Chief Delprete stated that there are many projects he has put on hold over the last few years.

Chief Delprete stated that if nothing is done then he is planning on submitting those projects as large capital projects in the next few years budgets. Chief Delprete stated that some of the projects also include the bricks need re appointing, a new sidewalk, removal of asphalt, a drain installed and a security fence to name a few. Chief Delprete stated that there is more technology and that the department has simply outgrown the building.

Chief Delprete stated that the architect has done a great job meeting all the needs. Chief Delprete stated that the current building was built in 1989 or 1990 and they need a building to handle and grow with the future. Councilor W. Steere stated that the current building is thirty years old and has served the town well. Councilor W. Steere stated that the world is different today. Councilor W. Steere stated that if nothing is done then the town will be facing this issue again and more will be required as the town will continue to grow. Councilor W. Steere stated that the town needs a police force and that something needs to be done. Councilor W. Steere stated that Council needs to look at the package they were given and to also get community involvement and feedback.

Councilor W. Steere asked if the estimates included escalation in case any plan selected is not started for a year or more. Chief Delprete stated that the estimates are current. G. Mosca stated that the estimates are good for three years from when the funds are approved. G. Mosca stated he spoke to FEMA and the confirmed the date starts when approved so time is a concern as the approval was in June. G. Mosca stated that he feels Gloucester is the best police force in the state and they are currently working in a substandard building . G. Mosca stated that the police would be even better in an improved facility. Councilor W. Steere stated that whichever option is chosen the facility will last for 30-40 years.

Councilor C. Greathouse asked the cost of the trailers. Chief Delprete stated the estimate to be about \$500,000. Chief Delprete stated he understands that this is a difficult decision to make but that now is the time to make a decision. Chief Delprete stated that the feds were very interested in the plans when they came to visit.

Councilor W. Worthy asked the cost of the site work if the option of building a new facility was selected. Chief Delprete stated that the architect included an estimate of \$500,000.

Councilor W. Steere stated that there is a lot for Council to think about and asked what the next steps

would be and the impact of a bond on the budget if that were needed. Chief Delprete stated that Congressman S. Magaziner was very interested in the project and supports it.

Councilor S. Arnold stated that he has been thinking about this issue and was surprised that the delta was as low as it is. Councilor S. Arnold stated his opinion that he feels it is a better investment to start from scratch with a new facility. Councilor S. Arnold stated also that he likes the idea of selling the old building too. Councilor S. Arnold stated that it comes down to what the taxpayers want. Councilor S. Arnold stated a suggestion to present various scenarios with estimates to the public. Councilor S. Arnold stated that building materials are not decreasing in price nor is the bond borrowing rate. Councilor S. Arnold asked if a bond can be refinanced. Councilor J. Burlingame stated that he believed a bond can be refinanced. Councilor W. Steere stated that the town has a good bond rate and that needs to be kept in mind.

Councilor S. Arnold stated that he thinks that maybe a monthly estimate could be determined . Councilor S. Arnold asked if a project manager was included and if not what that cost would include.

Councilor W. Steere stated that J. Fecteau, Town Clerk, did some research as to when the Senior Center was built and there was a building committee.

G. Mosca stated that the town currently has two bonds that will be paid off in a few years. M. Capuano, Finance Director, stated the two bonds will be paid off in 2027.

Councilor W. Steere stated that there are a lot of aspects that need to be pulled together really quickly. D. Igliazzi, Town Solicitor, suggested that he draft a resolution to establish a committee with a series of responsibilities and a membership makeup. D. Igliazzi stated he will leave the number of members blank but he recommended there should be certain categories like a town council member, the police chief, a DPW person and the public. D. Igliazzi stated that he feels this needs to get up and running because there are deadlines to be mindful of if the Council wants it to be on the November ballot. D. Igliazzi stated that the Council would need to get the ballot question to the legislature for authorization between April and May. D. Igliazzi stated that the costs plus the escalation costs should be obtained from the architect. D. Igliazzi stated that he will have the resolution ready for the next meeting and if anyone has any specific information to send it to him.

J. Fecteau stated that the bonds can be authorized through the Financial Town Referendum in accord with the Charter. D. Igliazzi stated his concern about getting the numbers in time for June. Councilor S. Arnold stated that the goal could be for the Financial Town Referendum and if the question is not on that ballot then it would still have the opportunity to be on the November ballot.

Chief Delprete stated that the department had 27,000 calls for service last year , that the investigations are more complex and that there are a lot of changes from 10 years ago.

No Action taken by Council

D. Conservation Commission - Discussion and/or Action

1. Williams Mills Hunting 2023 - Approval of Hunting Regulations

Councilor W. Worthy stated that the Conservation Commission has oversight of the Williams Mills property and each year forwards the current hunting regulations to the Council for their approval. Councilor W. Worthy stated that once approved the Clerk's office will issue permission cards to

hunters allowed.

MOTION was made by Councilor C. Greathouse to APPROVE the 2023 Williams Mills Hunting Rules & Regulations as submitted by the Conservation Commission; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

E. Resident Concern Update re: land use - Plat 4 Lot 50 - Discussion and/or Action
Councilor Worthy stated that he requested this agenda item. Councilor W. Worthy stated that the property all are referring to as Smithfield Peat is owned by David Harris. Councilor W. Worthy stated that D. Harris has hired Parr Engineering to perform soil tests at this property due to the issue raised at the last meeting of possible soil contamination . Councilor W. Worthy stated that there are no results yet and when there are an update will be given..

No Action Taken by Council

F. RIDOT Municipal Road and Bridge Program - Discussion and/or Action
Councilor W. Worthy stated that Council has received a request from the Town Planner which he read as follows:

To: Town Council Members
From: Karen Scott, Town Planner
Date: September 15, 2023
Re: RIDOT Municipal Road and Bridge Program

In July 2023, RIDOT introduced the Municipal Road and Bridge Program. This program provides \$20 million in funding for municipal roads, sidewalks and bridges. This program requires a 67% local contribution with a 33% contribution from the state. The first \$5 million of funding is distributed equally and the remaining \$15 million is distributed proportionately based on each municipality's share of non-federally eligible lane miles.

The Town of Gloucester is eligible to receive \$446,759 in state funds but required to match that amount with \$907,058 in local funds. This would be a total roadway investment of \$1,353,817.

The DPW Director has compiled a list of roadway projects for completion in Spring 2024 totaling \$804,316.00 (see attached). Under this program, the state would provide \$265,423 in funding with the Town required to match that funding with \$538,893.

The FY 24 budget includes \$400,000 in Capital Paving and \$150,000 in Special Appropriations for paving. In order to address immediate roadway needs, the DPW has utilized \$100,000 of the capital paving funds to date, leaving \$450,000 available to serve as a match for the RIDOT funding. This is \$88,893 short of the necessary match for the FY 24 projects.

We are proposing the following to cover that required match:

1. ARPA funds – Transfer \$90,000 of the project balance of the Cranberry Ridge Road project to

Project 23, Road Paving and use that funding for the required match for the Municipal Road and Bridge Program funding.

After the FY 24 projects are implemented, the Town will have a balance of \$181,336 in available funds in this program requiring a \$368,165 match to utilize in FY 25. The DPW Director has compiled a list of roadway projects for completion in FY 25 (see attached). This program gives municipalities to July 31, 2024 to obligate matching funds.

To utilize the balance of the Municipal Road and Bridge Program, the Town would have to obligate \$368,165 in funds by July 31, 2024 to meet the required match.

The request before the Town Council is:

1. Authorization for the Town Planner to apply to the RIDOT Municipal Road and Bridge Program for the road projects for implementation in FY 25. This is with the understanding that \$368,165 in road paving funds would be required to cover the mandatory match. This match funding would be in addition to the DPW funds necessary to cover smaller and emergency road paving projects in FY 25. If the match funds are not available, the projects will not be completed and the \$181,336 in RIDOT funds will be forfeited.

All applications are due into the RIDOT Municipal Road and Bridge application portal by October 15, 2023. If applications are not submitted through the portal by the October 15, 2023 deadline, any funding not reserved will be forfeited.

(End of memo)

- 1. Authorization to apply for funds for FY 24 road paving projects
 - a. Authorization to transfer ARPA funds between approved projects

MOTION was made by Councilor S. Arnold to TRANSFER ARPA funds of \$90,000 from the project balance of the Cranberry Ridge Road Project #10a, to Road Paving, Project #23, and use that funding for the required match for the Municipal Road and Bridge Program funding; seconded by Councilor C. Greathouse

Discussion: Councilor S. Arnold stated his thanks to G. Treml and K. Scott.

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

- b. Authorization to apply for funds for FY 25 road paving projects

MOTION was made by Councilor W. Steere to Authorize the Town Planner to apply to RIDOT Municipal Road and Bridge Program for road projects for implementation in FY 25. (This is with the understanding that \$368,165 from the Town's road paving funds would be required to cover the mandatory match); seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

X. Town Council Correspondence/ Discussion

Councilor W. Worthy stated that Council has receive no correspondence.

Councilor W. Worthy asked if anyone on Council had any items for discussion.

None

XI. Department Head Reports/Discussion

Councilor W. Worthy asked if any department heads have anything to report or if Council has any questions for any department heads.

1. M. Capuano, Finance Director, stated that for information purposes as to possible bonding, that there is a state statute that requires the town to be at 3% or below for debt service. M. Capuano stated that this is calculated by taking 3% of the total net assessed value. M. Capuano stated that last year's audit stated the 3% debt limit was \$ 34 million and the town's principal balance was \$925,000. M. Capuano stated that this is a compliment to the town.

M. Capuano stated that there are two bonds currently with the town. M. Capuano stated that one is for the Senior Center and the original amount was \$ 2.2 million dollars. M. Capuano stated that the second bond was for the Fogarty School roof and that original amount was \$750,000. M. Capuano stated that the principal balance for both bonds is under one million dollars. M. Capuano stated that payments for the two bonds are about \$200,000 per year. M. Capuano stated that he estimates a \$ 2.2 million dollar bond would have a payment of about \$166,000 . Councilor S. Arnold asked the original term for the Senior Center. M. Capuano stated it was 20 years and the end date is 6/30/2027.

2. J. Luszcz, Human Services Director, stated that he has received the new town van and that all clients and drivers are happy. J. Luszcz thanked G. Trembl. J. Luszcz stated that a scheduled fundraiser at Hill's Tavern for Saturday has been canceled.
3. J. Fecteau, Town Clerk, stated that she is not sure of the plan for the police building but that she is asking the Council to consider a referendum or a special referendum. J. Fecteau stated that she feels that if the question is on the ballot for November that it will not get a full voter sense because the election involves federal , state and local questions. J. Fecteau stated her opinion that putting the question on the referendum or a special referendum would be better as it is important that this matter be done right.
4. M. Bouvier, Senior Center Director, stated that the Senior Center will be having a flu clinic on October 16, 2023 from 9 am to 12 pm by appointment only. M. Bouvier stated that the website has a link for making appointments.

M. Bouvier stated that there will be SHIPS counseling for open enrollment for medicare on October 15, 2023 through December 7, 2023 every Monday from 9 am to 12 pm by appointment only. M. Bouvier stated that appointments can be made by calling the Senior Center.

5. K. Scott, Town Planner , stated that there is a survey on the website that she is encouraging all to take regarding the master plan for GMP. Councilor S. Arnold asked about the response

to date. K. Scott stated that about 100 people have taken the survey and her goal is for 250. Councilor c. Greathouse stated she took the survey and found it to be quick and easy.

XII. Bds. and Commissions Reports/ Discussion

Councilor W. Worthy asked if any boards or commissions have anything to report or if any Council members have any questions for boards or commission members.

None

XIII. Open Forum

Councilor W. Worthy asked if anyone has anything to discuss on any other subject and if so, please state your name when you come to the microphone.

None

Councilor W. Worthy stated that Council will now seek to convene into closed executive session. Councilor W. Worthy stated for the record that the employee to be discussed has been notified per R.I.G.L. 42-46-5(a).

XIV. Seek to Convene to Closed Executive Session Pursuant to:

A. Discussions , considerations, vote or other actions by Town Council related to Sessions pertaining to R.I.G.L. 42-46-5(a)(1)

1. Employee request for unpaid leave of absence

MOTION was made by Councilor W. Steere to Convene to Closed Executive Session pursuant to R.I.G.L. 42-46-5(a)(1): Discussions, considerations, vote or other actions by Town Council related to Sessions pertaining to 1.Employee request for unpaid leave of absence; seconded by Councilor J. Burlingame

Discussion: None

VOTE: Councilor Worthy asked the Clerk to Poll the Council

Councilor C. Greathouse- Aye

Councilor J. Burlingame- Aye

Councilor W. Steere- Aye

Councilor S. Arnold - Aye

Councilor W . Worthy-Aye

MOTION PASSED

After Executive Session

The Clerk invited any waiting back into the room after the Executive Session.

XV. Reconvene Open Session - Disclosure of votes take in Executive Session & Consideration of the Sealing of Minutes - Discussion and/or Action

MOTION was made by Councilor W. Steere to Reconvene Open Session - Disclose one (1) vote was taken in Executive Session & to Seal Minutes of Closed Executive Session; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED

XVI. Adjourn

MOTION was made by Councilor W. Steere to ADJOURN at 8:59 p.m.; seconded by Councilor J. Burlingame

Discussion: None

VOTE: AYES- C. Greathouse , J. Burlingame, W. Steere, S. Arnold , W. Worthy
NAYS-0

MOTION PASSED